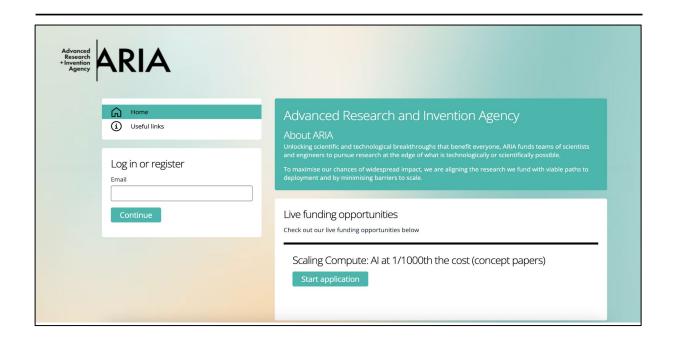
Applicant walkthrough of the Good Grants portal

ARIA funding calls



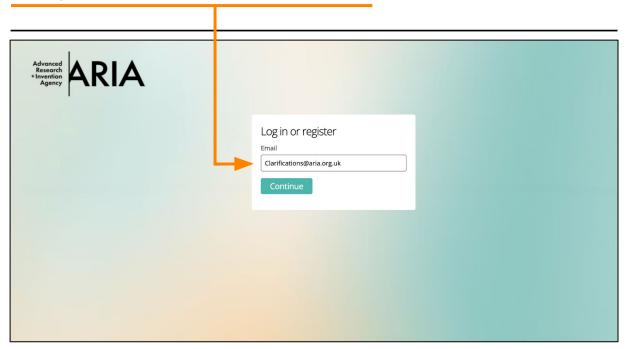
This is the landing page for our application portal:

https://aria.grantplatform.com/

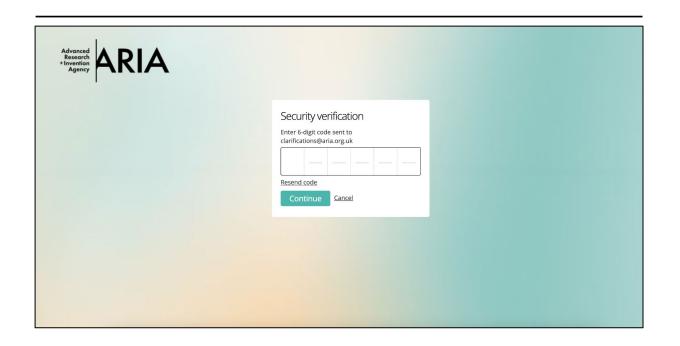


For your first time using the portal you will need to register.

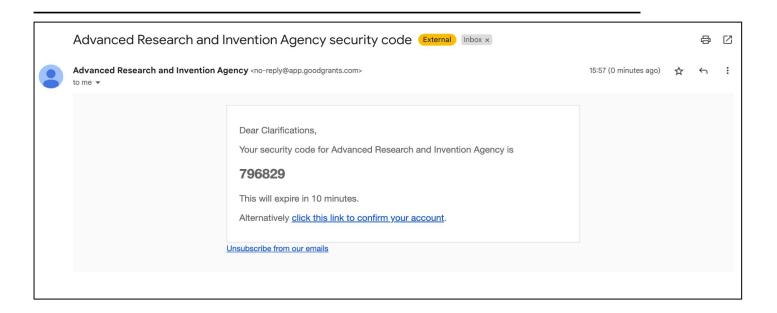
Enter your email address and click continue.



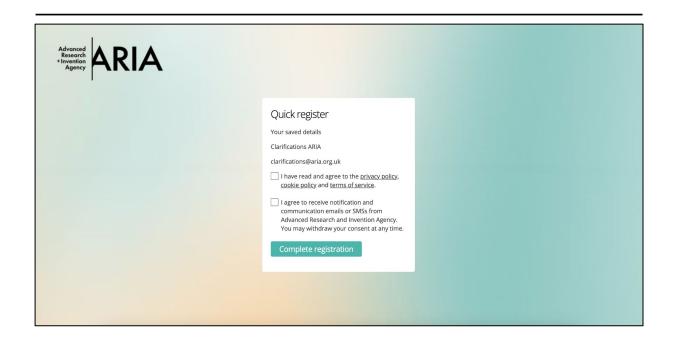
A 6-digit code will be sent to the email address you entered.



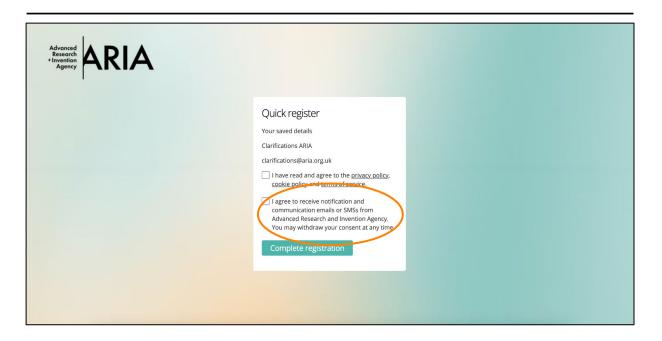
The email will look like this. You can then enter the code provided or click the link in the email. Check your spam if you don't receive the email within 5 minutes.



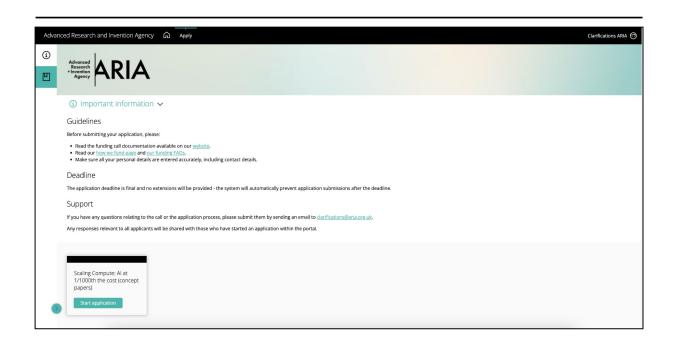
Once in, you will be shown two permissions.



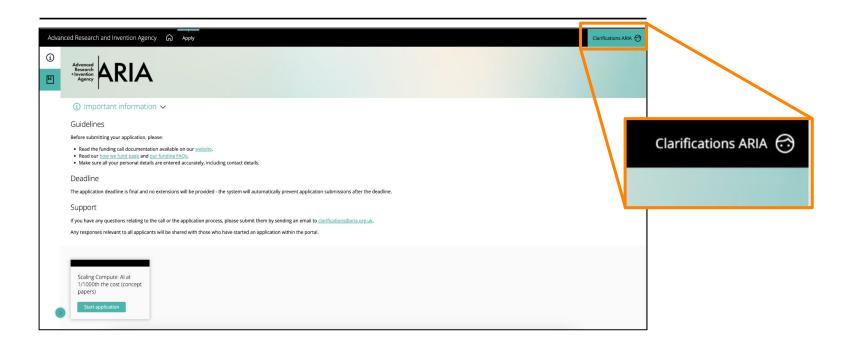
You will be shown two permissions. In order to use the application portal you must agree to the policies and terms. We also recommend agreeing to receive notifications and communications — this will allow us to provide you with important updates on your application.



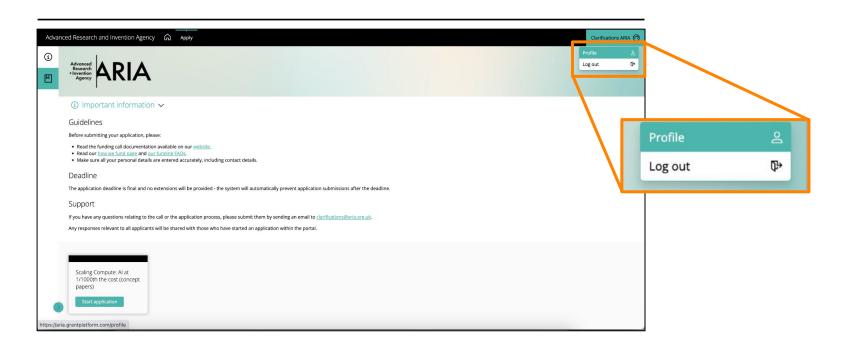
You are now on the main page but before starting an application, you should update your profile settings, including your password.



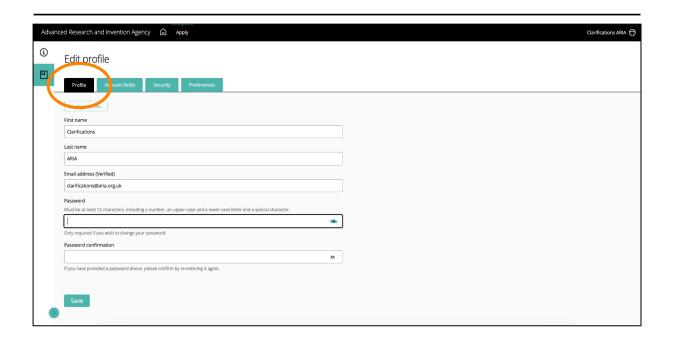
In the top right hand corner you will see your name.



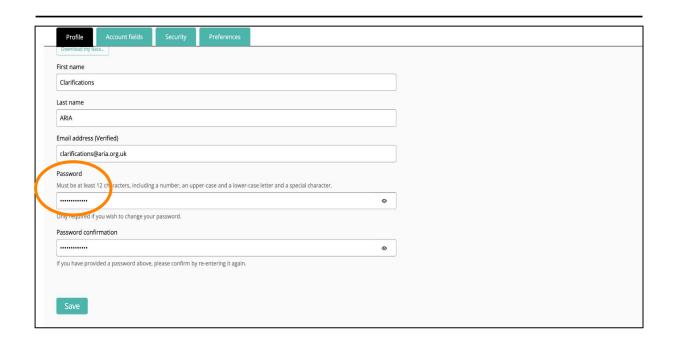
Click on your name then "Profile".



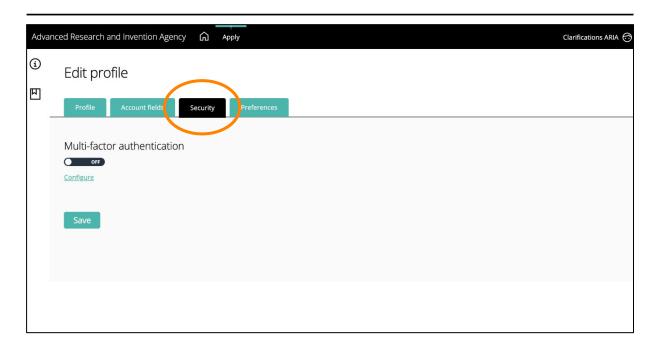
On the first tab "Profile" you will see your details.



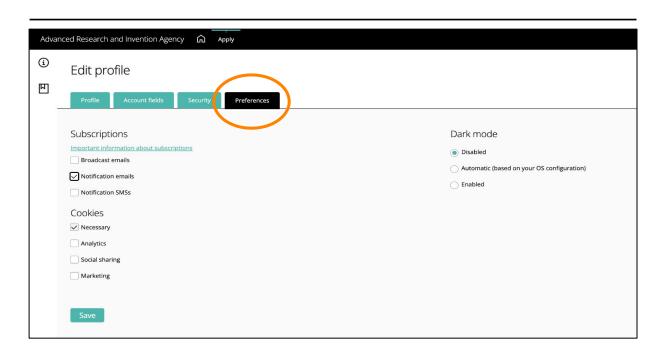
This is where you need to set your password.



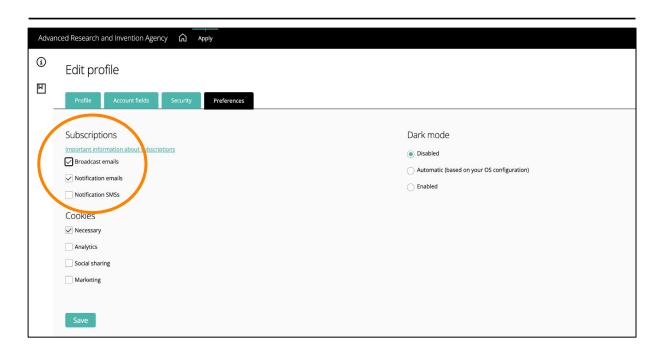
Under the security tab you have the option to turn on multi-factor authentication.



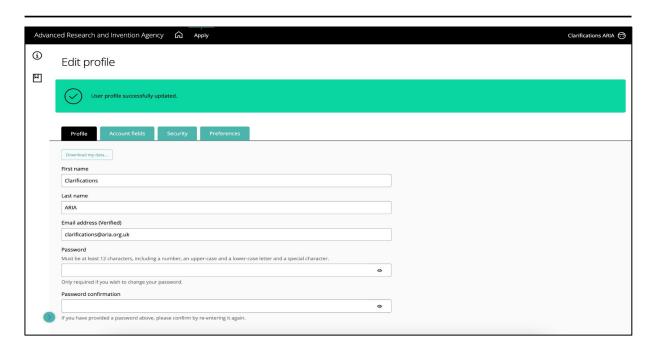
Under the preferences tab you can choose how and when we contact you.



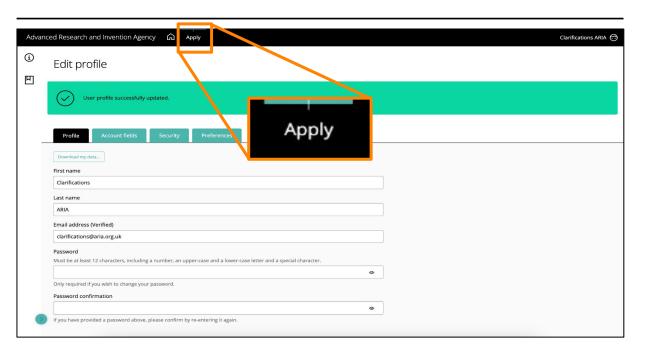
We recommend ticking "broadcast emails" and "notification emails" so you don't miss any important information relating to your application.



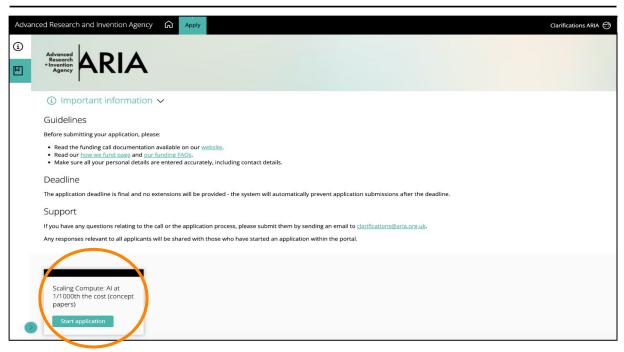
Don't forget to save your settings to make sure your profile is updated!



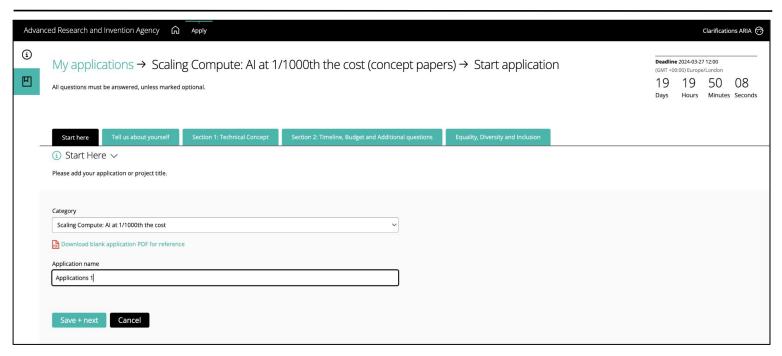
You're ready to apply! Navigate back to the Apply page using the banner at the top of the page to start your application.



The funding calls that are currently live will be displayed here:



Choose the category that matches the funding call and enter the title of your application.

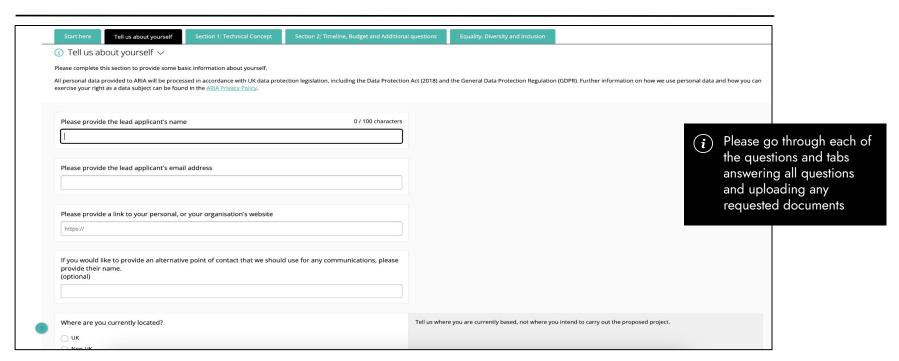


Your application has three main sections:

"Tell us about yourself"

"Technical Concept"

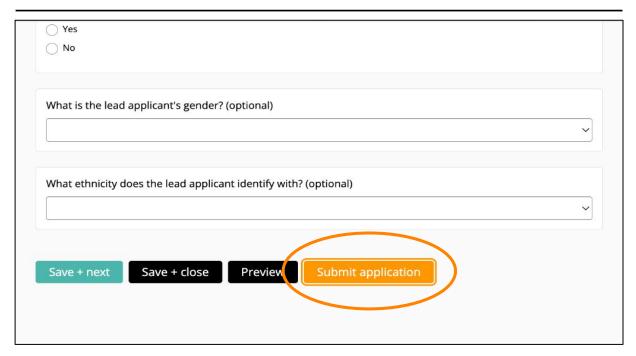
"Timeline, Budget and Additional Questions"



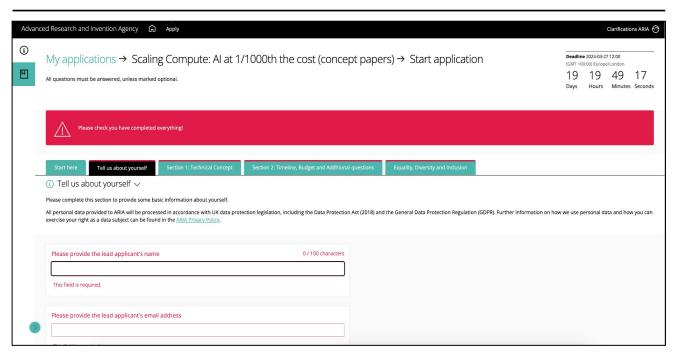
Don't forget to press save before you move to the next page. If you want to save your application and come back to it press save and close.

If you would like to provide an alternative point of contact that we should use for any communications, please provide their name (optional)	
Where are you currently located? UK Non-UK	Tell us where you are currently based, not where you intend to carry out the proposed project.
Do you intend to carry out the project as part of an organisation or as an individual? Save + next Save + close Preview Submit application	Please select the option that best describes your situation and provide details where required. For guidance on the different types of organisations, please see here [INSERT LINK TO DOC]. Ideally you should have your organisation's consent prior to submission of your proposal. We realise this isn't always possible, so we don't require it in order to submit a concept paper. However, if after reviewing your concept paper we encourage you to submit a full proposal and you wish to conduct the research at your organisation, we will need their consent to formally agree the funding.
Save + text Save + close Preview Submit application	

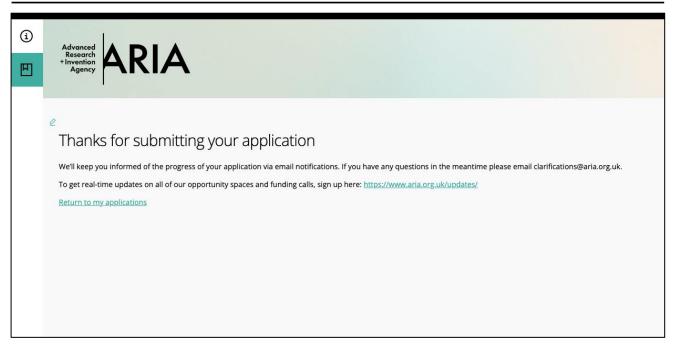
Once you have completed all your answers and are ready to submit, click on the submit button.



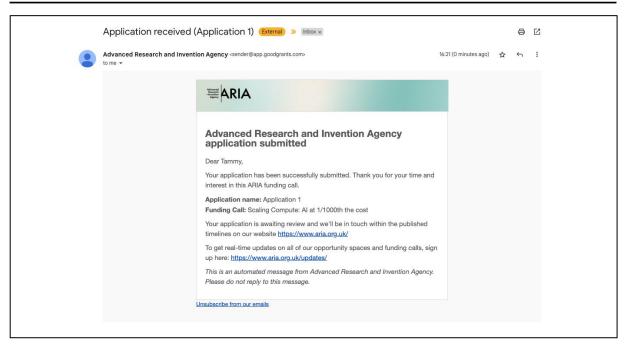
Once you have completed all your answers and are ready to submit, click on the submit button.



When you have fully completed and successfully submitted your application you will see this.



You will also receive an email confirmation.



You will be able to find and download a copy of your application here.

